

<b>Report to:</b>	<b>COUNCIL</b>
<b>Relevant Officer:</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member:</b>	Councillor Blackburn, Leader of the Council
<b>Date of Meeting:</b>	31 January 2018

## COUNCIL TAX REDUCTION SCHEME 2018/ 2019

### 1.0 Purpose of the report:

- 1.1 To consider the recommendation of the Executive from its meeting on 11 December 2017 relating to the Council Tax Reduction Scheme.

### 2.0 Recommendation(s):

- 2.1 To agree that the Council continue to operate a Discretionary Discount Policy to be awarded in cases of exceptional hardship.
- 2.2 To agree that the reduction applied to working age claimants remains the same as the 2017/ 2018 Scheme agreed by Council on 25 January 2017 (27.11%) and that the main elements and method of calculating awards will be the same with the exception of:
- Minor amendments to continue to align the Scheme to Housing Benefit.
  - The provision of additional support for low income groups of claimants (in receipt of Income Support, or Income-Based Jobseekers Allowance, or Income-Related Employment Support Allowance) by amending the percentage reduction applied to their award from 27.11% to 13.56%.
- 2.3 To agree the Council Tax Reduction Scheme 2018/ 2019, as submitted with the Executive report on 11 December 2017.

### 3.0 Reasons for recommendation(s):

- 3.1 To ensure a Local Council Tax Reduction Scheme is approved by 31 January 2018 and in place by 1 April 2018 avoiding the financial risks associated with the Government imposed default scheme.
- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No
- 3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

None, a Council Tax Reduction scheme must be approved by the Council every year.

**4.0 Council Priority:**

4.1 The relevant Council Priority is: “Communities: Creating stronger communities and increasing resilience”

**5.0 Background Information**

5.1 The Welfare Reform Act 2012 abolished Council Tax Benefits (CTB); billing authorities were required to adopt a local Council Tax Reduction Scheme (CTRS) to take effect from 1 April 2013. The Government grant for Council Tax Reduction Scheme was less than 90% of the Government forecast funding levels had Council Tax Benefits continued. This was expected to leave a shortfall in funding of £3.22m based on estimates of demand and assumptions regarding the basis of calculation for the central Government grant. The ongoing level of Government support meant the Council adopted a self-funding Scheme under which all working age claimants had to pay at least 27.11% of their Council Tax in 2013/ 2014. This has remained the case in subsequent years.

5.2 The Blackpool Scheme incorporates the national pensioner scheme decided by Government. This ensures that support continues at existing levels for pensioners. In Blackpool, pensioners currently account for 36% of the caseload.

5.3 For working-age claims there is a means-tested assessment, predominantly based upon the former Council Tax Benefit rules, to establish entitlement. A percentage reduction of 27.11% (13.56% for the vulnerable groups) is then applied to the award at the end of the assessment.

5.4 Although the 2018/ 2019 scheme will, as far as is possible, have the same design principles as that currently in operation a small number of changes are proposed to align the scheme with Housing Benefit amendments in order that eligibility criteria are consistent for both schemes. The Housing Benefit changes are:

- The disregard of Bereavement Support payments, which replaced all the previous social security benefits such as Bereavement Allowance, Widow's Pension, Widowed Mother's Allowance, Widowed Parent's Allowance and Bereavement Payment.
- The disregard of certain Charitable Fund payments, such as those made following recent incidents in Manchester and London.

- 5.5 These changes will only apply to working age claimants and the impact will mean an increased award of Council Tax Reduction although the number of cases affected is expected to be low.
- 5.6 In addition, the Council is proposing to give additional support to certain vulnerable groups:
- Where the applicant or their partner receives Income Support, or Income-Based Jobseekers Allowance or Income-Related Employment Support Allowance.
- 5.7 It is proposed that the percentage reduction applied to these low income households is reduced from 27.11% to 13.56%. The estimated cost of providing additional support to these low income groups is £400,000 per year (Council share - £340,000). In order to meet this cost there will be a review of bad debt provision and a review of the Council Tax base for 2018/2019.
- 5.8 The value of the percentage reduction is reviewed annually to ensure it remains fit for purpose taking account of ongoing changes in legislation, caseload and financial requirements. It is proposed that for 2018/ 2019 the value of the percentage reduction for working age customers, who do not fall into the vulnerable or low income categories, should remain at 27.11%.

Does the information submitted include any exempt information?

No

### **List of Appendices**

Appendix 6(a) – Executive Decision Notice EX42/2017

## **6.0 Legal considerations:**

- 6.1 A resolution by the full Council to adopt a Council Tax Reduction Scheme is required by 31 January 2018. The Scheme will take effect from 1 April 2018. The Council Tax and Business Rates Discretionary Discount Policy has been updated and was included in the Executive agenda (Appendix 2(a))  
<http://democracy.blackpool.gov.uk/documents/s28863/Appendix%202a%20Blackpool-CT-and-BR-Discretionary-Discount-Policy%20Draft.pdf>

## **7.0 Human Resources considerations:**

- 7.1 Existing staffing resources within the Benefits service are used to administer the Council Tax Reduction Scheme; however, it is apparent that there has been a considerable increase in face-to-face and telephone contact, particularly when Council Tax bills are issued. The administrative and legal processes required to

collect and recover substantial numbers of small amounts place an additional burden on available resources.

## **8.0 Equalities considerations:**

- 8.1 The Equality Analysis that has previously been carried out for the Council Tax Reduction Scheme has been revisited and updated. This aims to mitigate the impact on protected groups and includes the continued availability of a discretionary hardship fund which has been made available through the adoption of a Discretionary Discount Policy. As part of their consideration of the Council Tax Reduction Scheme for 2018/ 2019 Members should read the updated Equality Analysis, in the Executive agenda (Appendix 2(b))

<http://democracy.blackpool.gov.uk/documents/s28864/Appendix%20b%20Blackpool%20Equality%20Analysis%202018-19.pdf>

## **9.0 Financial considerations:**

- 9.1 For 2018/ 2019 it is proposed that the percentage reduction made at the end of the assessment for working age claimants shall be 27.11% with the exception of those claimants who fall into the vulnerable or low income categories, who will be subject to a 13.56% reduction.
- 9.2 A review of the Scheme must be carried out annually to ensure it remains fit for purpose taking account of ongoing changes in legislation, caseload and financial requirements. The Council will be required to approve the Scheme each year.
- 9.3 The Welfare Reform Act 2012 provides for a major overhaul of the benefits system. The Council Tax Reduction Scheme was implemented ahead of the commencement of Universal Credit. The new scheme of Council Tax Reduction will run alongside Housing Benefit during the transition to Universal Credit. Housing Benefit administration will then gradually diminish. Wider changes to existing benefits during the next few years will mean customers on benefits will have less money available to pay their Council Tax liability. Whilst there is still an ambition to achieve full collection, this is likely to take longer.

## **10.0 Risk management considerations:**

- 10.1 As part of the overall project management leading to the 2013/ 2014 Scheme, a risk workshop identified a number of risks. Actions required to mitigate those risks have been identified and implemented where possible.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 Extensive public consultation was undertaken during 2012 to develop the 2013/ 2014 Blackpool Scheme. The overall response concluded that, whilst most people did not agree with the changes, the options proposed by the Council were, in the main, supported.

12.2 Although the main elements and method of calculating awards will remain the same for 2018/ 2019, further public consultation has taken place in respect of the proposed changes to align with Housing Benefit and the proposed additional support to certain low income groups. A summary of the public consultation and the full consultation response attached at Appendix 2(c) to the Executive agenda. The Council's response to each comment has been considered and is included within the Equality Impact Analysis, which is attached at Appendix 2(b), to the Executive report. The overall response concluded that the majority of the respondents agreed with the proposed changes.

12.3 Consultation has also taken place with the major preceptors as required by the Department for Communities and Local Government guidelines. Both the Lancashire Fire and Rescue Services and the Office of the Police and Crime Commissioner for Lancashire supported the proposed changes to the scheme.

**13.0 Background papers:**

13.1 None.